



REGISTRATION INFORMATION

Child Care Connection Training taking place after January 1, 2010 will be registered through
The Ohio Professional Development Network

1. Log in to your registry profile at www.OPDN.org
2. To find & register for training choose the “Trainings” tab at the top
3. Search for training on or after 1/1/2010
4. Click “I Agree” to Disclaimer Statement
5. Click “ Go to basic search”
6. Select date range you wish to search - To select a specific county, click “no” and highlight the counties you would like to search (use CTRL key to select multiple counties). Training can also be found by name.
7. Click “Search”
8. Choose training session you wish to attend click “More information”
9. Click “Register for this training” If you are not logged into your registry profile, you will need to re-enter your username/OPIN & password.
10. Print confirmation and bring to class
(The confirmation is in a PDF format and sent to the email account associated with your profile.)

To Register and Create your OPDN profile

1. Go to www.OPDN.org
2. Click “Sign up for OPDN”
3. Enter your date of birth and the last 5 digits of your Social Security Number, click “Next”
4. Enter contact information, click “Next” (some fields are required)
5. For employment type:
If you work at a child care center or are a Type A provider, choose “ODJFS licensed Child Care Center Employee” and enter the Program license number. This number can be found at: <http://www.odjfs.state.oh.us/cdc/>
 - *If you are a Type B Family Child Care Provider, choose “Any other type of employment” and enter contact information.*
6. Click “Next”
7. An email will be sent to the email account associated with your profile. This email contains a link to set the password for your profile.
8. Once your password is set up, instructions on registering for Child Care Connection Professional Development are listed above.

Questions? Call Us! 1-800-407-5437